



# Delhi Capital Badminton Association (DCBA)

(Controlling Body of Badminton in National Capital Territory of Delhi)

Affiliated to Badminton Association of India & Delhi Olympic Association

Ref. Number: DCBA/Circular/2025/05

Date: 13.05.2025

## REVISED GUIDELINES/ RULES/ REGULATIONS/ INFORMATION FOR DELHI DISTRICT/ DELHI STATE RANKING/DELHI STATE BADMINTON CHAMPIONSHIPS – 2025

### 1. Eligibility:

#### a. Related to Date of Birth

(For Tournament held from January 1 to December 31, 2025)

| GROUP                  | AGE UNDER YEARS AS ON THE REFERENCE<br>DATE    | BORN OR AFTER   |
|------------------------|--|---|
| MINI                   | 11 Years                                       | 1st January 2015  |
| Sub Juniors            | 13 Years                                       | 1st January 2013  |
| Sub Juniors            | 15 Years                                       | 1st January 2011  |
| Sub Juniors            | 17 Years                                       | 1st January 2009  |
| Juniors                | 19 Years                                       | 1st January 2007  |
| Seniors                | Open for all age                               |   |
| GROUP                  | AGE UNDER YEARS AS ON THE REFERENCE<br>DATE    | BORN ON OR BEFORE   |
| Men/Women<br>(Masters) | +35, +40, +45, +50, +55, +60, +65,<br>+70, +75 | 1989/ 1984 / 1979 / 1974 /<br>1969 / 1964 / 1959 / 1954 /<br>1949 |

b. Date of Birth Certificate would need to be presented by the player. In case the date of birth and its registration is not in the same year, then necessary procedure will have to be followed as per the BAI norms.

<https://badmintonindia.org/download/news/Circular%20for%20issuing%20of%20new%20BAI%20I>



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## c. Relating to Participation

I. Any (Player/ Student/ Participant) residing/ studying/ Working (office) in Delhi or Registered Delhi State Players (Having Active BAI Player ID) can participate in the DCBA Tournaments or DCBA approved / sanctioned Tournaments.

II. However, a Player/ Student/ Participant (Residing/ Studying/ Working (Office) in Delhi but registered with any other State / District Badminton Association other than Delhi are not allowed to participate in the DCBA Tournaments or DCBA approved/ sanctioned Tournaments.

## 2. District Names

| S. No | Name of the District | Area   |
|-------|----------------------|--|
| 1     | New Delhi            | Kindly check your Aadhar card for the district name. |
| 2     | Central Delhi        |  |
| 3     | North West Delhi     |  |
| 4     | West Delhi           |  |
| 5     | South West Delhi     |  |
| 6     | South Delhi          |  |
| 7     | South East Delhi     |  |
| 8     | North East Delhi     |  |
| 9     | North Delhi          |  |
| 10    | Shahdara Delhi       |  |
| 11    | East Delhi           |  |



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### 3. Categories: The tournament will consist of the following categories:

- a. MINI (U11) - BS U11, GS U11, BD U11, GD U11
- b. Sub Juniors (U13) – BS U13, GS U13, BD U13, GD U13
- c. Sub Juniors (U15|U17) - BS U15/ U17, GS U15 / U17, BD U15 /U17, GD U15 /U17, XD U15 /U17.
- d. Juniors (U19) – BS U19, GS U19, BD U19, GD U19, XD U19
- e. Senior's - MS|WS|MD|WD|XD
- f. Masters/Veterans (+35, +40, +45, +50, +55, +60, +65, +70, +75) – MS, WS, MD, WD, XD in each age group.

### 4. Format:

- a. The tournament will be conducted in accordance with the Laws of Badminton.
- b. The tournament will be conducted in accordance with the rules and regulations set by the Delhi Capital Badminton Association (DCBA) / Badminton Association of India (BAI) in line with BWF.
- c. Matches will be played on a knockout basis until the final rounds. Minimum entry is required 4 to start an event.
- d. For less than 4 entries organizing committee will take decision to conduct the match on league basis.

### 5. Registration: All participants must register through the Delhi Capital Badminton Association website - [www.badmintondelhi.org](http://www.badmintondelhi.org). Registration forms must be duly filled and submitted, along with any required fees, within the stipulated deadline.

### 6. DCBA ID: To obtain DCBA ID, all players must visit the website [www.badmintondelhi.org](http://www.badmintondelhi.org), fill out the DCBA ID application form, and submit it online along with a processing fee of ₹1000/-. Completing this process is essential for players intending to participate at the district-level events or state tournaments.



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- i) Only active DCBA ID players are allowed to participate in the DCBA Tournaments or DCBA approved/ sanctioned Tournaments.
- ii) Renewal fees for DCBA ID for the year 2025 is Rs 500/- and it is mandatory for the players to renew the DCBA ID before the First state tournament or before 31<sup>st</sup> March 2025.
- iii) Those not having DCBA ID need to submit the documents in DCBA office to get the ID before the first Delhi state tournament or before 31<sup>st</sup> March 2025.

**7. Point System:** Points are awarded to the player as per the position/ round cleared in the tournament. Detailed information is attached in **Annexure – A**.

**8. State championships** - Detailed information is attached in **Annexure – B**.

**9. Seeding:** Seeding will be based on the latest Delhi State Rankings available on DCBA website.

**10. Venue and Schedule:**

- a. Venue: - and schedule of matches will be communicated published well in advance.
- b. Schedule: - Participants should check the schedule on Tournament Software and report to the designated arena, one hour prior to scheduled match.

**11. Prizes:**

- a. Prizes will be awarded to winners and runners-up, semi-finalists in each category.
- b. Prizes would be decided at the discretion of the Administrator

**12. Disputes:**

Any disputes or disagreements regarding the tournament will be resolved by the Organizing Committee, DCBA Advisory Committee under the guidance of the Administrator and his decision will be final and binding.



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## 13. Compliance:

All Participants, Technical Officials, Coaches, Officials, must comply with the guidelines and instructions provided by the Administrator throughout the duration of the tournament.

**14. Code of Conduct:** Participants are expected to maintain the highest standards of sportsmanship and fair play and discipline throughout the tournament. Any form of misconduct or violation of rules/regulations may result in disciplinary action, including disqualification.

- a. Code of conduct for the players- **Annexure C**
- b. Code of conduct for the technical officials- **Annexure D**
- c. Code of conduct for the Coach's- **Annexure E**
- d. Code of conduct for the Parents - **Annexure F**

## 15. Process of NOC:

A player needs to apply for a "No Objection Certificate" to the Office of DCBA in such case as moving residence to another state. The NOC after perusal & verification of all documents, would be granted to the player within a period of 10 working days.

A player coming in with a NOC from another state would have to send the same to the Office of DCBA which would be accepted after perusal & verification of all documents. Such player would be allowed to participate in DCBA tournaments provided he has not participated in any other State Championship in the same calendar year.

## 16. Age Fraud:

In case of age fraud, appropriate action will be taken as per the BAI (Badminton Association of India) norms.

<https://badmintonindia.org/download/news/Circular%20for%20issuing%20of%20new%20BAI%20ID%20and%20protest%20against%20tournaments%20or%20investigation.PDF>

## 17. Amendments:

The Administrator reserves the right to amend or modify the guidelines as deemed necessary.



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## Annexure – A

### Ranking System

#### 1. Definition:

The DCBA Ranking are list of Players/ Pairs in order of strength as calculated using the point-based system.

#### 2. Tournaments Included

The Rankings are derived from DCBA sanctioned tournaments conducted during the previous 52-week period. These tournaments are normally published in the DCBA calendar for that year. The ranking for the state shall be in following these age groups – Under 11, Under 13, Under 15, Under 17, Under 19, Seniors & Masters.

#### 3. Points System

Players/ Pairs win basic points as mentioned below for a particular tournament.

#### 4. Ranking Tournaments

- a. Winner - 7 Points
- b. Runner Up - 5 Points
- c. Semi Finalists - 3 Points
- d. Quarter Finalists – 1 Points
  - i) In case of play off for 3rd/4th position in Ranking Tournaments
    - a. 3<sup>rd</sup> Position - 4 Points
    - b. 4<sup>th</sup> Position - 3 Points

#### 5. State Championships

- a. Winner – 11 Points
- b. Runner Up - 7 Points
- c. Semi Finalist - 5 Points
- d. Quarter Finalist - 3 Points
  - i) In case of play off for 3rd/ 4th position in State Championships
    - a. 3<sup>rd</sup> Position – 6 Points
    - b. 4<sup>th</sup> Position – 5 Points



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## 6. In the case of Doubles Events:

- a. The points awarded to a doubles pair, will be divided equally between the partners, which will determine the Individual Doubles Ranking Points
- b. The sum of the Individual Doubles Ranking Points of the partners will decide the total number of ranking points of the pair.

## 7. Selection Criteria and Eligibility for Individual Category:

- a. Trials will be conducted for selection, in the event of equal points being earned by players.
- b. If a player misses a tournament due to participation in any of the mentioned tournaments (BWF World Junior Championship, Badminton Asia Junior Championships, BWF World Senior Championships, Commonwealth Games, Olympic Games, Thomas Cup, Uber Cup) to represent India, average points earned by such player prior to such tournaments, will be calculated by dividing the total points earned by the total number of tournaments actually played.
- c. The Administrator will take a final decision on the conducting of trials, if he so deems required, for the selection of any team, if there has been a gap of 90 days from the last tournament.

## 8. Ranking

- a. All results of tournaments organized in the previous 52 weeks shall be counted for the purpose of state ranking.
- b. Players are then ranked in descending order of points.

## 9. Lists

- a. The updated ranking list will be published on the DCBA website between 5<sup>th</sup> - 10<sup>th</sup> of every month.

## 10. Tournament Seeding's

- a. The seeding's for the tournament will be given according to the latest DCBA ranking published on the DCBA website.



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## Annexure – B

### 1. Entry Criteria for the Delhi State Badminton Championships-2025

- a) Each District can nominate:
  - i. 4 players in Singles Category
  - ii. 2 pairs for Doubles Category
  - iii. 1 pair for Mixed Doubles Category
- b) Players must participate in the district tournament to be eligible for direct entry into The main draw of the State Championships.
- c) DCBA top 8 Rank players in singles and Top 4 Players/ pairs in Doubles/ mixed doubles as on date of tournament announced will get direct entry in Main draw.
- e) BAI top 16 Rank players in singles and Top 8 Players/ pairs in Doubles/ mixed doubles as on date of tournament announced will get direct entry in Main draw.
- f) BWF top 50 players / Pairs as on date of tournament announced will get direct entry in Main draw.
- g) Players not having played the District Championships will have to come through the qualifying rounds in the State Championships.
- h) In case players need to partner outside of their District, the entry will be accepted through qualifying Rounds.





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## Annexure C (Players)

### APPLICABILITY

This Code is applicable to all Players participating in Tournaments. Players are at the centre of competitions and their on-court conduct is seen by other Players, the spectators in the stadium and a televisions audience of potentially hundreds of millions of people. Acting professionally and being a good role model is expected for all Players in badminton competitions.

Players are responsible for their on-court presentation, behavior, conduct and performance including the following:

1. Not arriving late for a match, resulting in a “no-show”.
2. Conducting themselves in an honorable and sportsmanlike manner during any match or at any time while within the precincts of the site of a Tournament.
3. Complying with the goodwill formalities before, during and after any match including thanking Technical Officials and shaking hands with opposing Players. Players must thank their opponents and umpire before leaving the field of play to celebrate with their coach or the crowd.
4. Presenting themselves for competition play in a suitable smart manner with clean and acceptable badminton sports clothing.
5. Complying with the conditions of entry of each Tournament with regard to clothing and advertising regulations (Regulations 20 to 24 of the General Competition Regulations).
6. Completing a match in progress unless reasonably unable to do so. When going on court to play a match, the player must be reasonably convinced to be fit to play the full match. Retirements are only intended for bona fide injuries, illness, or emergency situations.
7. A blatant abuse of the choice to retire (e.g. where the player was already injured and should not have played the match) will be considered an offence.



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8. Respecting technical officials and not trying to influence the decisions of technical officials in any way using an arm, hand, racket gestures, or orally.
9. Not seeking coaching during play except as permitted under the Laws. Communication of any kind, audible or visible, between a Player and a coach may be construed as coaching.
10. Not using words commonly known and understood in any language to be profane or indecent and uttered clearly and loudly enough to be heard by the umpire or spectators.
11. Not making gestures or signs with the hands and/or racket or shuttle that commonly have an obscene or offensive meaning.
12. Not intentionally hitting a shuttle dangerously or recklessly within or out of the court, hitting a shuttle with negligent disregard for the consequences, or deliberately damaging a shuttle.
13. Not deliberately tampering with the shuttle to affect its flight or speed.
14. Not intentionally and violently destroying or damaging rackets or other equipment, or intentionally and violently hitting the net, court, umpire's chair or other fixtures during a match.
15. Refrain from making statements, either within the precincts of the Tournament site or in the media, that are abusive, insulting, personal in nature, imply bias or question the integrity of others.
16. Not physically abusing other participants. Even the unauthorized touching of such persons may be regarded as physical abuse.



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## Annexure D (Technical Official)

### DEFINITIONS

Technical Official includes referees, umpires, service judges, line judges, referee assessors, umpire assessors, umpire coordinators, line judge coordinators and technical delegates - participating in, and officiating at Badminton Tournaments.

### APPLICABILITY

This Code is applicable to all Technical Officials.

### SPECIFIC PROVISIONS FOR CONDUCT

Technical Officials are required to follow the specific provisions as outlined in this Code of Conduct:

1. Be honest, consistent, objective, impartial and courteous when enforcing the rules of the games.
2. Respect the rights, dignity and worth of all involved, regardless of gender, abilities or cultural backgrounds.
3. Take reasonable measures to protect Players and safeguard the welfare of the Players, ensuring that competitions are conducted in a safe and fair manner.
4. Provide leadership, guidance and support to participants and in particular, other Technical Officials.
5. Refrain from criticizing the abilities and worth of colleagues. Provide support and mentoring of others.
6. Portray officiating in a positive, professional and respectful manner.
7. Keep up to date on knowledge of the Laws of Badminton, rules and regulations of the game, trends and principles of their application.
8. Be a role model for sport - in behavior, communication and personal appearance.
9. Wear the assigned Technical Official clothing at all times when on duty at the Tournament. When off duty, wear appropriate attire.
10. Avoid withdrawing from an event without any valid reason (injury, illness or emergency situation) once an appointment has been accepted.



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11. Be on time, attend and be prepared for all briefings.
12. Always portray and maintain a professional working relationship with Players, teammanagers, other technical officials and Tournament organisers.
13. Technical Officials should refrain of participation/officiating in any unauthorized evets in Delhi/NCR.
14. TO's should take officials permission DCBA for taking up any duty in other State of BAI Events.
15. Strictly maintain a clear boundary between friendship and intimacy with Players and this includes:
  - a. not engaging in any inappropriate relationships with Players.
  - b. not fraternizing with the Players, and
  - c. not seek autographs from Players or exchanging t-shirts or pins with Players.
  - d. Refrain from making statements, either within the precincts of the Tournament site or in the media, that are abusive, insulting, personal in nature, imply bias or question the integrity of others.
  - e. Follow all the requirements of the Technical Officials Social Media Policy.



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## Annexure E (Coaches)

### 1. PURPOSES

- a. To maintain the highest standards of conduct of Coaches and Educators and those who perform a similar role in a teaching / learning environment where there is a relationship of power between Coach and Player. To ensure a positive teaching / learning environment for Players / learners.
- b. To ensure and maintain fair and orderly administration and conduct of Badminton Tournaments where a coach or team manager or Player sits in the field of play performing a coaching role at a badminton Tournament.

### 2. DEFINITIONS

Coaches and Educators means any person takes on the responsibilities of a coach, whether licensed or not by the Sports association, as well as any person who takes on a coaching role at the back of the court in the field of play at badminton Tournaments.

### 3. APPLICABILITY

All Coaches and Educators participating in a Badminton Tournament shall accept this Code.

#### Coaching Role at Badminton Tournaments

Coaches, Team Officials or the Team Manager or a Player who is taking the seat and performing the role of a Coach in the field of play at a BWF Sanctioned Tournament are required to follow the specific provisions as outlined in this Code of Conduct.

#### **Those performing this role must:**

- a. Dress appropriately in the team uniform (sports clothing) and/or shirt/polo, shirt/blouse or long trousers. Inappropriate clothing (amongst other items) includes jeans, flip flops/sandals and beach/Bermuda shorts. The Referee will decide if a Coach is inappropriately dressed;
- b. remain seated in the designated chairs provided at each end of the court behind his/her Player/Players except at the approved intervals, however, if the Coach wishes to move to another court, he/she must do so while the shuttle is not in play;
- c. not coach when the shuttle is in play or in any manner distract opposing Player or disrupt play;



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- d. not delay the game by coaching in any form;
- e. in the pre-defined intervals during a match, return to their designated chairs as soon as the Umpire announces that there are twenty seconds remaining;
- f. not verbally abuse or intimidate in any form such as shouting or making gestures, or in any other way distract anyone within the precinct of the Tournament site;
- g. not attempt to communicate in any way with opposing Players or Coaches or team officials or use any electronic device for any purpose including for example mobile phones, laptop computers or similar devices;
- h. not make, or attempt to make any unwelcome, abusive or intimidating physical contact in any way with anyone within the precincts of the Tournament site; and refrain from making statements, either within the precincts of the Tournament site or in the media, that are abusive, insulting, personal in nature, imply bias or question the integrity of others.
- i. Act as a good role model and promote the positive aspects of sport and of badminton. Always maintain a high level of personal conduct and professionalism.
- j. Treat all students / learners equally and with respect, fairness, honesty and consistency, regardless of their backgrounds, beliefs and abilities.
- k. Take reasonable measures to protect students / learners and safeguard their welfare and health. Understand the role being performed and enact duty of care responsibilities when teaching / coaching people under 18 years of age.
- l. Refrain from making statements in the media that are abusive, insulting, personal in nature, imply bias or question the integrity of others.
- m. *Coaches are looked upto by players with utmost respect. Coaches guide, mentor, educate a players on a good sporting culture, ethics and morality eventually growing them into good citizens. Take charge with responsibility and accountability.*



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## Annexure F (Parents)

- a. **Punctuality:** Parents are expected to reach their children on time and adhere to the official tournament schedule and DCBA guidelines.
- b. **Compliance with Rules:** All parents must comply with the rules, regulations, and protocols established by the Tournament Committee and the Delhi Capital Badminton Association.
- c. **Maintain Proper Behaviour:** Parents are required to demonstrate respectful and disciplined conduct within the stadium, refraining from any disruptive or inappropriate behaviour.
- d. **Positive Encouragement:** Parents should offer positive encouragement to their child and all players, fostering a supportive environment without exerting undue pressure or making demands.
- e. **Avoid Coaching from the Stands:** Parents are strictly prohibited from giving instructions or attempting to coach players during matches. All coaching should be left to the designated coaches during authorized breaks or intervals.
- f. **Respectful Sportsmanship:** Parents must instil in their child the values of respect for opponents, officials, and the sport itself, regardless of the match outcome.
- g. **No Excessive Interference:** Parents should avoid any actions that could distract or interfere with their child's focus or performance on the court.
- h. **Respect for Referee, TO's & Coaches' Decisions:** Parents must trust the judgment and strategies of the coach during the match, allowing the coach to fulfill their role without external influence.
- i. **Non-Interference During Matches:** Parents should refrain from approaching coaches during ongoing matches to discuss tactics or offer unsolicited advice.
- j. **Acceptance of Official Decisions:** All decisions made by referees and umpires must be accepted with respect and composure. Any disputes or concerns regarding officiating should be addressed through the appropriate formal channels post-match.
- k. **Follow Grievance Procedures:** If a parent has concerns about any aspect of the tournament or match conduct, these concerns should be addressed to DCBA or the tournament organizers through formal, respectful means, in line with established grievance procedures by email.
- l. **Foster Respectful Relationships:** Parents should engage in respectful interactions with other players, parents, coaches, and officials, promoting a healthy, competitive atmosphere.
- m. **Avoid Negative Comparisons:** Parents should not compare their child's performance with others in a negative or harmful manner, and should encourage their child's individual progress and growth.



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- n. **Promote Positive Spectatorship:** Parents should contribute to a positive and supportive environment by setting an example of good sportsmanship, fairness, and ethical behaviour at all times.
  - o. **Promote Fair Play:** Parents should reinforce the importance of fair play, honesty, and respect for the rules of the sport, and discourage any behaviour that violates the integrity of the game.
  - p. **Uphold Ethical Conduct:** Parents are expected to uphold the highest standards of ethical behaviour, modelling integrity, respect, and professionalism for their children and others.
  - q. **Responsible Cheering:** Parents should engage in appropriate cheering that does not disrupt the players, officials, or other spectators. Loud or disruptive behaviour is not acceptable.
  - r. **Adhere to Venue Restrictions:** Parents must stay within designated spectator areas and must not enter restricted zones such as the court area or player preparation areas unless authorized.
  - s. **Maintain Cleanliness:** Parents are responsible for keeping the venue clean and disposing of trash properly, contributing to the upkeep of the event.
  - t. **Be Patient and Supportive:** Parents should demonstrate patience with their child's progress, recognizing that sports development is a long-term process. Emphasis should be placed on personal growth and skill development rather than immediate success.
  - u. **Encourage Resilience:** Parents should guide their child in handling both wins and losses with humility, grace, and resilience, teaching them the value of learning from each experience.
  - v. **Prioritize Well-being:** Parents must ensure that their child's physical and emotional well-being is supported, including proper rest, nutrition, and mental health care, particularly after intense competition.
- ⇒ *Parents play a pivotal role in shaping their child's character and sporting journey. They are the foundation of their child's development, offering unwavering support, encouragement, and guidance. By fostering a positive, respectful, and disciplined environment, parents instill the values of sportsmanship, resilience, and hard work. They teach their children the importance of fair play, integrity, and humility, both on and off the court. By fulfilling their responsibilities, parents not only nurture athletes but also contribute to raising grounded individuals who are prepared for success in life.*





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## APPLICATION FORM FOR TOURNAMENT SANCTION

Application No. ....

To,

**The Administrator**

Delhi Capital Badminton Association (DCBA)

### Applicant Details

1. Name of Organizer/Club: \_\_\_\_\_

2. Contact Person: \_\_\_\_\_

3. Contact Number: \_\_\_\_\_

4. Email: \_\_\_\_\_

5. Correspondence Address: \_\_\_\_\_

6. Aadhar Card Number (Attach Copy): \_\_\_\_\_

### Tournament Details

6. Proposed Tournament Name: \_\_\_\_\_

7. Venue Name and Address: \_\_\_\_\_

District: \_\_\_\_\_

8. Proposed Dates: From \_\_\_\_\_ To \_\_\_\_\_

9. Category (Check all applicable):

☐ Under 11 & Under 13      ☐ Under 15 & Under 17      ☐ Under 19 & Seniors

☐ Master 35+ to 75+

10. Events to be conducted:      ☐ Singles                      ☐ Doubles                      ☐ Mixed Doubles

11. Expected Number of Participants: \_\_\_\_\_



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## Facilities & Arrangements

12. No of Courts Available : \_\_\_\_\_
13. Drinking Water Facility [ ] Yes [ ] No
14. Toilets Girls/Boys [ ] Yes [ ] No
15. Changing Rooms Girls/Boys [ ] Yes [ ] No
16. Space available for Referee & Technical Officials [ ] Yes [ ] No
17. Space Available for Parents, Coaches, Spectators ( in number of seats ) \_\_\_\_\_
18. Space available for players warm up/ cooling down [ ] Yes [ ] No
19. Space available for canteen/ food stall [ ] Yes [ ] No
20. Physio Room [ ] Yes [ ] No
21. Emergency Medical Services [ ] Yes [ ] No

## Fee & Documentation

16. Sanction Fee Payment Details (Attach Receipt): \_\_\_\_\_
17. Affiliation Details of Organizer/Club with DCBA (if applicable): \_\_\_\_\_
18. Additional Approvals/Permissions (if required): \_\_\_\_\_
19. Attached Documents (Check all that apply):
- [ ] Venue Proof (Lease/Ownership Documents)
- [ ] Proposed Budget and Sponsorship Details
- [ ] Tournament Schedule

## Clearances Required

- |                    |         |        |
|--------------------|---------|--------|
| a. Traffic Police  | [ ] Yes | [ ] No |
| b. Local Police    | [ ] Yes | [ ] No |
| c. Fire Department | [ ] Yes | [ ] No |
| d. DDMA            | [ ] Yes | [ ] No |
| e. Food Department | [ ] Yes | [ ] No |



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## Declaration

I/We hereby declare that all the information provided is true to the best of my/our knowledge. I/We agree to comply with the rules and regulations of the Delhi Capital Badminton Association (DCBA) and take full responsibility for organizing the tournament.

Organizer's Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## For Office Use Only

Application Received On: \_\_\_\_\_ Sanction Granted: [ ] Yes [ ] No

Comments/Remarks: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Terms and Conditions

### **1. Application Process:**

- a. Use this form to apply for the tournament.
- b. A deposit of ₹30,000/- is required with the application form. This includes:
  - i) ₹25,000/- as the DCBA fee.
  - ii) ₹5,000/- as an administrative charge.
- c. If the tournament is canceled for any reason, only ₹25,000/- will be refunded. The ₹5,000/- administrative charge is non-refundable.

### **2. Entry Fee Allocation:**

- a. 25% of the entry fee will go to DCBA for progressive development.
- b. The entries & the entries fees, will be collected by The DCBA through The DCBA website.

### **3. Venue Inspection:**

- a. The venue must be inspected and approved by DCBA before sanctioning the tournament.
- b. It is the organizer's responsibility to ensure the venue complies with all required standards, including safety and accessibility.

### **4. Technical and Equipment Support:**

- a. Technical officials will be appointed and paid by DCBA.
- b. Tournament equipment, such as shuttlecocks and nets, will be procured by DCBA.
- c. Organizers must ensure the availability of required infrastructure, such as properly marked courts and adequate lighting.

### **5. Sponsorship Guidelines:**

- a. Any sponsorship money received for the tournament must include details of the recipient (individual or entity) and be shared with DCBA in advance.
- b. If sponsorship is arranged by the organizer, 25% of the sponsorship amount must be given to DCBA.
- c. If sponsorship is provided by DCBA, 50% of the sponsorship amount will go to DCBA, and the remaining 50% will go to the organizer.

### **6. Oversight and Promotion:**

- a. DCBA will nominate an observer to ensure the smooth conduct of the tournament.
- b. All promotional materials must feature the DCBA logo and the logo of the equipment sponsor.
- c. The organizer must provide DCBA with a detailed promotional plan for approval.



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## 7. Facilities and Refreshments:

- The organizer must provide a covered area for the cafeteria and sponsor stalls.
- Refreshments, fruits, and drinking water must be provided daily for all players.
- Food and water must also be provided daily for technical officials during the tournament.
- Proper sanitation and medical facilities must be available at the venue.

## 8. Ceremonies and Awards:

- Opening, closing, and prize ceremonies must be conducted in consultation with DCBA and follow DCBA rules.
- The organizer is responsible for arranging medals, certificates, trophies, gifts, and prize money.
- Awards must be distributed immediately after the finals.

## 9. Prize Money Structure:

For District/State Level Tournaments: If the Entry Fee = ₹1,000/- per player per event:

### Singles

| Stage           | Prize Money              |
|-----------------|--------------------------|
| Winner          | ₹5,000/- (5 × entry fee) |
| Runner-Up       | ₹4,000/- (4 × entry fee) |
| Semifinalists 1 | ₹3,000/-                 |
| Semifinalists 2 | ₹3,000/-                 |
| <b>Total</b>    | <b>₹15,000/-</b>         |

### Doubles (Per Pair)

| Stage           | Prize Money   |
|-----------------|---|
| Winners         | ₹2,500/- + ₹2,500/- = ₹5,000/- (5 × entry fee per player) |
| Runners-Up      | ₹2,000/- + ₹2,000/- = ₹4,000/- (4 × entry fee per player) |
| Semifinalists 1 | ₹1,500/- + ₹1,500/- = ₹3,000/- per pair                   |
| Semifinalists 2 | ₹1,500/- + ₹1,500/- = ₹3,000/- per pair                   |
| <b>Total</b>    | <b>₹15,000/-</b>  |

**Grand Total Per Event: ₹15,000/- Total Prize Money Per Category (5 Events): ₹75,000/-**



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## 10. Eligibility for Multiple Categories:

- a. Organizer can apply for a minimum of two categories, adhering to the following combinations, given below or All Categories depending on the number of courts.
  - i) U11-U13
  - ii) U13-U15
  - iii) U15-U17
  - iv) U17-U19
  - v) U19-Seniors
  - vi) All Categories U11, 13,15, 17, 19, Men & Womens
  - vii) All Categories Masters +35,40,45,50,55,60,65,70,75

## 11. Conduct and Disputes:

- a. Players, organizers, and officials must adhere to the code of conduct prescribed by DCBA.
- b. Any disputes during the tournament will be resolved by the DCBA observer. Their decision will be final and binding.

## 12. Media Coverage and Photography:

- a. The organizer must ensure media coverage for the tournament.
- b. DCBA reserves the right to use photographs and videos taken during the tournament for promotional purposes.

## 13. Compliance and Penalties:

- a. Organizers failing to comply with any of the terms may face penalties, including fines or disqualification of the tournament.
- b. DCBA reserves the right to modify or revoke the tournament sanction if non-compliance is identified.

## Declaration

I agree to abide by the above terms and conditions. If I am found violating any of these rules, DCBA reserves the right to cancel my tournament or impose a fine, which I will accept.

**Organizer Signature**

**Date**



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## COACHES TOURNAMENT REPORT

### 1. BASIC INFORMATION

- a. Coach Name: \_\_\_\_\_
- b. Tournament Name: \_\_\_\_\_
- c. Venue: \_\_\_\_\_
- d. Dates: From \_\_\_\_\_ to \_\_\_\_\_
- e. Category (Age Group/Gender): \_\_\_\_\_
- f. Team Type (Boys/Girls/Men/Women): \_\_\_\_\_

### 2. TEAM DETAILS:

Total Players Team: \_\_\_\_\_

### 3. OFFICIALS ACCOMPANYING THE TEAM:

- a. Manager: \_\_\_\_\_
- b. Assistant Coach: \_\_\_\_\_
- c. Physiotherapist: \_\_\_\_\_

### 4. DAILY BRIEFING:

| Day   | Matches Played | Victories | Losses | Reasons for Victory | Reasons for Loss |
|-------|----------------|-----------|--------|---------------------|------------------|
| Day 1 |                |           |        |                     |                  |
| Day 2 |                |           |        |                     |                  |
| Day 3 |                |           |        |                     |                  |
| Day 4 |                |           |        |                     |                  |
| Day 5 |                |           |        |                     |                  |
| Day 6 |                |           |        |                     |                  |

### 5. DISCIPLINE AND BEHAVIOR

| Sr.No | Player Name | Discipline Remarks | Sportsmanship Rating (1-10) |
|-------|-------------|--------------------|-----------------------------|
| 1     |             |                    |                             |
| 2     |             |                    |                             |
| 3     |             |                    |                             |
| 4     |             |                    |                             |
| 5     |             |                    |                             |
| 6     |             |                    |                             |
| 7     |             |                    |                             |
| 8     |             |                    |                             |
| 9     |             |                    |                             |
| 10    |             |                    |                             |



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## 6. PLAYER KITTING AND EQUIPMENT

Equipment Sponsor: \_\_\_\_\_

Items Provided: \_\_\_\_\_

| Item                | Received<br>(Yes/No) | Game Time Usage<br>(Yes/No) | Remarks |
|---------------------|----------------------|-----------------------------|---------|
| Kit Bag             |                      |                             |         |
| T Shirt             |                      |                             |         |
| Shorts              |                      |                             |         |
| Warm-Up Tracks      |                      |                             |         |
| Shoes (if provided) |                      |                             |         |
| Other Equipment     |                      |                             |         |

### • Observation:

- Players were expected to wear the official kits provided by the equipment sponsor during match time.

### • Usage Report:

- [Player Name]: Wore full kit as instructed – Yes/No
- [Player Name]: Adherence to guidelines – Yes/No

### • Remarks (if any):

- \_\_\_\_\_

## 7. PERFORMANCE ANALYSIS

| Category | Player Name | Event | Opponent<br>Name | Score | Result | Reason<br>(Victory/Loss) |
|----------|-------------|-------|------------------|-------|--------|--------------------------|
|          |             |       |                  |       |        |                          |
|          |             |       |                  |       |        |                          |
|          |             |       |                  |       |        |                          |
|          |             |       |                  |       |        |                          |





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## 8. PARENT INTERACTIONS

| Interaction Type | Details | Remarks |
|------------------|---------|---------|
|                  |         |         |
|                  |         |         |
|                  |         |         |
|                  |         |         |

## 9. PERFORMANCE OVERVIEW

### 1. Medals Won (if any):

a. \_\_\_\_\_

### 2. Matches Played:

a. Total Matches: \_\_\_\_\_

b. Matches Won: \_\_\_\_\_

c. Matches Lost: \_\_\_\_\_

### i. KEY HIGHLIGHTS

#### 1. Outstanding Performances:

• \_\_\_\_\_

#### 2. Significant Matches:

• \_\_\_\_\_

## 10. FINAL OBSERVATIONS AND RECOMMENDATIONS

### *Strengths:*

1. \_\_\_\_\_

2. \_\_\_\_\_

### *Areas for Improvement:*

1. \_\_\_\_\_

2. \_\_\_\_\_

### *Suggestions for Future Training:*

1. \_\_\_\_\_

2. \_\_\_\_\_



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## 11. CHALLENGES FACED

### 1. Logistical Challenges (if any):

- \_\_\_\_\_

### 2. Team Coordination Issues (if any):

- \_\_\_\_\_
- 

## 12. FEEDBACK & SUGGESTIONS

### 1. On Tournament Organization:

- \_\_\_\_\_

### 2. For DCBA:

- \_\_\_\_\_
- 

## 13. ATTACHMENTS

a. **Photographs:** (Tick if attached) ☐

b. **Match Results:** (Tick if attached) ☐

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## 14. COACH'S REMARKS

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.....

**Submitted By:**

\_\_\_\_\_

(Signature of Coach)

**Date:** \_\_\_\_\_



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| Player Names, Categories, and Match Scores |             |          |                         |              |               |       |                   |
|--|-------------|----------|-------------------------|--------------|---------------|-------|-------------------|
| S. No.                                     | Player Name | Category | Event (Singles/Doubles) | Round        | Opponent Name | Score | Result (Win/Loss) |
| 1  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 2  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 3  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 4  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 5  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 6  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 7  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 8  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |
| 9  |             |          |                         | Preliminary  |               |       |                   |
|  |             |          |                         | Quarterfinal |               |       |                   |
|  |             |          |                         | Semifinal    |               |       |                   |
|  |             |          |                         | Final        |               |       |                   |



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|    |  |  |  |              |  |  |  |
|----|--|--|--|--------------|--|--|--|
| 10 |  |  |  | Preliminary  |  |  |  |
|    |  |  |  | Quarterfinal |  |  |  |
|    |  |  |  | Semifinal    |  |  |  |
|    |  |  |  | Final        |  |  |  |
| 11 |  |  |  | Preliminary  |  |  |  |
|    |  |  |  | Quarterfinal |  |  |  |
|    |  |  |  | Semifinal    |  |  |  |
|    |  |  |  | Final        |  |  |  |
| 12 |  |  |  | Preliminary  |  |  |  |
|    |  |  |  | Quarterfinal |  |  |  |
|    |  |  |  | Semifinal    |  |  |  |
|    |  |  |  | Final        |  |  |  |
| 13 |  |  |  | Preliminary  |  |  |  |
|    |  |  |  | Quarterfinal |  |  |  |
|    |  |  |  | Semifinal    |  |  |  |
|    |  |  |  | Final        |  |  |  |
| 14 |  |  |  | Preliminary  |  |  |  |
|    |  |  |  | Quarterfinal |  |  |  |
|    |  |  |  | Semifinal    |  |  |  |
|    |  |  |  | Final        |  |  |  |
| 15 |  |  |  | Preliminary  |  |  |  |
|    |  |  |  | Quarterfinal |  |  |  |
|    |  |  |  | Semifinal    |  |  |  |
|    |  |  |  | Final        |  |  |  |